

SIGMA THETA TAU
ETA KAPPA CHAPTER-AT-LARGE

GOVERNANCE COMMITTEE

PURPOSE: This committee shall oversee Bylaws compliance, make recommendations for Bylaw changes and oversee member and chapter eligibility issues.

CHAIR: Co-chaired by Senior Counselors

MEMBERS: Two (2) elected members and appointed Senior Counselor. Senior Counselors will coordinate the eligibility process. All elected Counselors may participate in the review.

FREQUENCY OF MEETINGS: At least once in the Fall and once in the Spring.

PROJECTED CALENDAR:

Bylaws

February: Committee convenes to review Bylaws.

March: Present Bylaws recommendations to Chapter members at Spring Business Meeting.

May: Send updated Bylaws Evaluation Checklist to President

Eligibility

See Procedure for Counselors

COMMITTEE RESPONSIBLE TO: Board of Directors

LENGTH OF SERVICE: Two years, rotating half of the members each year.

RESPONSIBILITIES:

Bylaws

1. Schedule dates and times for meetings according to the projected calendar.
2. Present proposed edits of the Bylaws to the Board.
3. Prepare chapter Bylaws with approved changes.
4. Complete Bylaws evaluation checklist on even years.
5. Present recommendations and checklist to chapter President by May.
6. Attends Spring business meeting to address Bylaws recommendations to the membership.
7. Provide an annual written report to the President.

Eligibility

1. See procedures for Counselors.
2. Provide an annual written report to the President.